



# St. Lawrence

CEGEP CHAMPLAIN

## MINUTES

**Regular meeting of the Governing Board**  
held on December 5, 2023, at 5:00 pm  
at CEGEP Champlain – St. Lawrence room 242

### Sitting members present

E. Berryman	Director of the Constituent College and Director of Studies
J.-F. Champoux	Government Appointee, <i>Conseil régional des partenaires du marché du travail de la Capitale</i>
N. Gagné	Professional Representative
B. Glorieux	Student Representative
V. Harvey	Student Representative
C. Nadeau	Support Staff Representative
F. Séguin	Faculty Representative
M. Vigneault	Government Appointee, Socio-Economic sector

### Sitting members regrets

L. Birch	Faculty Representative
M. Brassard	Government Appointee, Socio-economic sector
D. Fava	Parent Representative
L. Shortt	Parent Representative

### Sitting members absent

A. Dufour	Government Appointee, Socio-Economic sector
Vacant	Government Appointee, School Boards sector
Vacant	Government Appointee, Socio-Economic sector
Vacant	Government Appointee, University sector

### Invitees

C. Riverin	Consultant
C. Talbot	Coordinator of Pedagogical and Institutional Development
F. Sévigny	Dean of Academic Organization and Registrar

**Quorum attained with 8 of 13 sitting members present.**

### **1. Opening remarks and confirmation of the quorum**

Everybody is welcomed. Quorum is confirmed at 8 of 13 sitting members. The meeting is called to order.

E. Berryman provides a brief update on board membership.

### **2. Adoption of the agenda**

It is proposed that an item be added to New Business: 7.6 Resolution: 2023-2024 Revised Academic Calendar. The agenda be adopted as modified.

MOVED BY            N. Gagné  
SECONDED BY        J.-F. Champoux  
There is no call for the vote

#### **THE MOTION CARRIED**

The modified agenda is adopted unanimously.

#### **Agenda**

1. Opening remarks and confirmation of the quorum
2. Approval of the agenda
3. Designation of a Chair for the meeting
4. Approval of the previous minutes and business arising
  - 4.1 Regular meeting, October 17, 2023
5. Update on Board membership
6. Question period from the public (15 minutes)
7. New business
  - 7.1 Resolution: Revised program grids to comply to phase 2 of the implementation of Law 14
  - 7.2 Resolution: Revised Science Program grids
  - 7.3 Resolution: 2024-2029 St. Lawrence development goals
  - 7.4 Resolution: Student fees for the 2024-2025 academic year
  - 7.5 Resolution: 2024-2025 academic calendar
  - 7.6 Resolution: 2023-2024 revised academic calendar
8. Information
  - 8.1 Latest news: Strike days, academic calendar, November Open House
9. Election of the Chair and Vice-Chair
10. Varia
11. Adjournment

### **3. Designation of the Chair of the meeting**

M. Vigneault was chosen as Chair of the meeting.

#### 4. Approval of the previous minutes and business arising

##### 4.1. Regular meeting, October 17, 2023

It is proposed that the minutes of the regular meeting of October 17, 2023, be adopted as presented.

MOVED BY J.-F. Champoux

SECONDED BY N. Gagné

There is no call for the vote

##### **THE MOTION CARRIED**

The minutes are adopted as presented unanimously.

#### 5. Update on Board Membership

M. Schomaker has resigned from the Board on November 8, 2023..

Three positions are now vacant: One representative for School boards or *Centres de services*, one representative for the socioeconomic sector, and one representative from the university sector. Appointments to those three positions are under ministerial purview.

#### 6. Question period from the public (15 minutes)

There are no questions from the public.

#### 7. New business

##### 7.1. Resolution LAW-2023-12: Revised program grids to comply to phase 2 of the implementation of Law 14

E. Berryman explains the need for revised program grids to comply with the second phase of the implementation of Law 14.

F. Sévigny provides further explanations on the changes that Law 14 brought upon the grids and answers questions from members of the board.

**WHEREAS** Law 14 requires that students follow three courses in French or of French depending of their level of fluency;

**Whereas** the programs grids of Social Science, Science, Business, and the double DECs needed to be modified to meet this requirement;

**Whereas** the work on the modification of the grids was done in collaboration with the departments and program committees;

**Whereas** program committees have recommended the adoption of the grids;

**Whereas** the Commission of Studies has recommended the adoption of the grids by the Governing Board;

**BE IT THEREFORE RESOLVED THAT** the Governing Board adopts the modified program grids and that they be implemented as of the fall 2024 semester.

MOVED BY J.-F. Champoux

SECONDED BY N. Gagné

There is no call for the vote

**THE MOTION CARRIED**

The revised program grids are adopted unanimously.

**7.2. Resolution LAW-2023-13: Revised Science program grids**

E. Berryman informs the board members of the process that led to the presentation of the Revised Science program grids to the board.

E. Berryman answers questions from members of the board.

**Whereas** the *Ministère de l'enseignement supérieur* has revised the Science program, changing competencies and elements of its structure; and

**Whereas** St. Lawrence created a working group to develop on a local version of the program; and

**Whereas** the grids ensure for the students a normal progression leading to graduation; and

**Whereas** the grids comply to the requirements of Law 14 (phase 1 and phase 2); and

**Whereas** the grids were recommended by the Science Program Committee; and

**Whereas** the grids were recommended by the Commission of Studies;

**BE IT THEREFORE RESOLVED** that the St. Lawrence Governing Board adopts the revised Science program grids and asks that they be implemented as of the fall 2024 semester.

MOVED BY            N. Gagné  
SECONDED BY        J.-F. Champoux  
There is no call for the vote

**THE MOTION CARRIED**

The revised Science program grids are adopted unanimously.

**7.3. Resolution LAW-2023-14: 2024-2029 St. Lawrence development goals**

E. Berryman presents the process that led to the development of the 2024-2029 St. Lawrence development goals and the minor modification brought to the document following a suggestion the Commission of Studies.

- The indicator 4.2.2 was modified from "number of initiatives to support faculty in the pedagogical use of AI in higher education" to "number of initiatives to support faculty in addressing the use of AI in higher education".

E. Berryman, C. Riverin, and C. Talbot answer questions from members of the board.

The board suggests that the development goals be accompanied by remarks informing the reader that the College is at the beginning of its strategic planification and therefore the baselines for some measuring key indicators are yet to be developed.

**Whereas** Bylaw 1 requires that the Champlain Regional College strategic plan integrates the development objectives of each constituent college; and

**Whereas** the St. Lawrence Governing Board adopted by resolution in November 2020 a process leading to the identification of the College's development goals; and

**Whereas** the St. Lawrence Governing Board adopted a resolution in September 2023 to streamline the process so that the development goals be adopted before the end of the 2023 fall semester; and

**Whereas** the process to identify the development goals included consultations with the College community and external stakeholders; and

**Whereas** the consulting firm hired by the Ministère de l'enseignement supérieur to accompany Champlain Regional College and Champlain – St. Lawrence was closely involved in the process leading to the identification of the development goals;

**Whereas** the Commission of Studies recommends the adoption by the Governing Board of the proposed development goals;

**BE IT THEREFORE RESOLVED THAT** the Governing Board adopts the 2024-2029 development goals as presented.

MOVED BY C. Nadeau

SECONDED BY V. Harvey

There is no call for the vote

**THE MOTION CARRIED**

The 2024-2029 St. Lawrence development goals are adopted unanimously.

**7.4. Resolution LAW-2023-15: Student fees for the 2024-2025 academic year**

E. Berryman presents the need for increasing the Student auxiliary fees for the 2024-2025 academic year and the proposed increase.

E. Berryman answers to questions from members of the board.

**Whereas** CEGEPs charge auxiliary fees to students in order to cover expenses such as those related to psychosocial services and socio-cultural activities; and

**Whereas** the Quebec government adopted last year la *Loi limitant l'indexation de plusieurs tarifs gouvernementaux* whereby an increase in auxiliary fees is limited to 3%; and

**Whereas** the costs of auxiliary services are increasing;

**BE IT THEREFORE RESOLVED** that for the 2024-2025 academic year:

- The auxiliary fees for full-time students will go from \$170 to \$175 per semester
- The auxiliary fees for part-time students will go from \$38 to \$39 per course.

MOVED BY V. Harvey

SECONDED BY B. Glorieux

There is no call for the vote

**THE MOTION CARRIED**

The Student auxiliary fees for the 2024-2025 academic fees are adopted unanimously.

### **7.5. Resolution LAW-2023-16: 2024-2025 Academic calendar**

E. Berryman presents the proposed 2024-2025 Academic calendar. F. Sévigny brings additional information.

**Whereas** the CEGEP Champlain – St. Lawrence's annual academic calendar must be accompanied by a resolution of the Governing Board before it is officially published and forwarded to the Ministry; and

**Whereas** the calendar that is presented is in conformity with the requirements set in the *Règlement sur le Régime des Études Collégiales* (RREC); and

**Whereas** the Commission of Studies recommended the academic calendar that is presented to the Governing Board;

**BE IT THEREFORE RESOLVED THAT** the Governing Board officially receives and approves the attached 2024-2025 annual academic calendar of CEGEP Champlain – St. Lawrence.

MOVED BY J.-F. Champoux

SECONDED BY F. Séguin

There is no call for the vote

### **THE MOTION CARRIED**

The 2024-2025 Academic calendar is adopted unanimously.

### **7.6. Resolution LAW-2023-17: 2023-2024 Revised Academic Calendar**

E. Berryman presents the proposed revised calendar for 2023-2024. This version of the calendar is made necessary by the previous strike and potential upcoming strike of the teaching and non-teaching personnel of the College. F. Sévigny brings additional information on the constraints that this new calendar must respect.

E. Berryman and F. Sévigny answer questions from members of the board.

Students body representatives share their concerns that the possibility of adjusting the calendar in case of the partial or total cancellation of the strike generates anxiety among the student body,

**Whereas** the CEGEP Champlain – St. Lawrence's annual academic calendar must be accompanied by a resolution of the Governing Board before it is officially published and forwarded to the Ministry; and

**Whereas** additional strike days have been announced by the "Front Commun" from December 8 to December 14 inclusively; and

**Whereas** the reserved days already integrated in the academic calendar have been used to cover previous strike days; and

**Whereas** the academic calendar of a CEGEP must count at least 82 days of classes and exams;  
and

**Whereas** St. Lawrence wishes to complete the final evaluations before the Holiday pause in order to allow a start of the winter semester on the scheduled first day of classes (January 15);  
and

**Whereas** the Commission of Studies did not provide a recommendation on the academic calendar that is presented to the Governing Board because no position received a majority vote;

**BE IT THEREFORE RESOLVED THAT** the Governing Board officially receives and approves the attached revised 2023-2024 academic calendar of CEGEP Champlain – St. Lawrence.

**BE IT THEREFORE ALSO RESOLVED THAT** if the strike days were to be partially or totally canceled, the academic calendar would be adjusted to allow an earlier end of the semester.

MOVED BY            J.-F. Champoux  
SECONDED BY       N. Gagné  
There is a call for the vote (C. Nadeau)  
YES: 4  
Against: 4  
Abstention 0

Further discussions take place. E. Berryman and F. Sévigny answer new questions from members of the board.

There is a second call for the vote.

MOVED BY            J.-F. Champoux  
SECONDED BY       N. Gagné  
There is a call for the vote (J.-F. Champoux)  
Yes: 4  
Against: 3  
Abstention 1

**THE MOTION CARRIED**

The 2023-2024 revised Academic Calendar is adopted.



## **8. Information and consultation**

### **8.1. Latest news: Strike days, academic calendar, November Open House**

News regarding the strike days and the academic calendar were covered earlier during the meeting.

E. Berryman informs the board that the November Open House reached a record-breaking turnout.

E. Berryman informs the board that the Ministry has informed the College that no expenses related to the implementation of Law 14 shall be reimbursed for the current year,

## **9. Election of the Chair and the Vice-Chair**

J.-F. Champoux proposes that M. Vigneault be named Chair of the board.

M. Vigneault accepts the nomination.

MOVED BY            F. Séguin  
SECONDED BY        J.-F. Champoux  
There is no call for the vote

### **THE MOTION CARRIED**

It is proposed that the election of the Vice-Chair be postponed to next meeting.

MOVED BY            J.-F. Champoux  
SECONDED BY        N. Gagné  
There is no call for the vote

### **THE MOTION CARRIED**

## **10. Varia**

There are no items of varia.

## **11. Adjournment**

MOVED BY            N. Gagné

The meeting is adjourned at 7:24 pm.