



St. Lawrence
CEGEP CHAMPLAIN

January 2022



2022
WINTER SEMESTER GUIDE

WELCOME

**To the 2022
Winter
SEMESTER!**



- COVID-19 MEASURES-Fall 2021
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COVID-19 MEASURES

The spaces below are not open during on line learning. These measures below are only for in-person learning. You will be notified if we return to in-person learning

- The official school entrance for the semester will be entrance C, located on the parking lot at the lower part of the building. All other entrances are functional however.
- Wearing a mask and one-metre distancing is mandatory in common areas. No social distancing measures are required in the classroom.
- Cafeteria, gym, and fitness rooms will require 1-metre distancing and a mask.

Get a move on

Gabriel Larose
Science Student
& basketball coach

ST. LAWRENCE
12



SCHEDULE & CLASSES

FIRST OFFICIAL DAY OF SCHOOL

Monday, January 17th, 2022

Click [here](#) to access the 2021 Academic Calendar.

CLASSES

The first two weeks of the 2022 Winter semester will be online. If changes occur, students will be informed via a MIO message in their Omnivox interface.

SCHEDULES

Schedules and important academic dates will be available as of Thursday, January 13th, 2022 via Omnivox.

Break barriers



Annie Bélanger
French Teacher
& former student

BOOKS

Access the *Bookstore Express* here:
<http://BookstoreSLC.crc-she.qc.ca/>

Identify yourself with your student number and birthdate

Chose your books

Please note that only books associated with your current class schedule will be available to you. If you know that you have schedule changes, please wait before ordering to ensure the appropriate book list.

Enter your credit card information (Visa or MasterCard)

Enter the email where you want your invoice sent. When your order is ready for pick up, you will receive a message.

Once you receive the pick up confirmation email, present yourself at the College (*on or after January 17th*) with an identification card and your receipt.

BOOK RETURNS

Last day for book returns is February 18th

Refunds will be handled as follows:

- To get a refund, you must have all original receipts.
- Unwrapped books will not be refunded or exchanged
- No refunds on all course packs

There are no refunds on lab coats, calculators, molecular fits, SLC clothing, eyeglasses, masks & cards.

Exchanges will be given if a book has publisher's misprint or fault.

Take the upper hand

Sophiya Potey
Science Student

LABS

Therefore, labs and lab schedules will be provided by your teacher or technician.

For personal work, the library as well as the Atrium will be accessible.

WORKSHOPS

Workshops are available throughout the semester. More information to come in upcoming weeks.

**Business | English | Math | Methodology
Français | Science**

Leader.

FOOD SERVICES

The cafeteria should be open this winter if we return to in-person learning.

Vending machines and microwaves are available for all.

Tables and seating is provided for you in the cafeteria as long as two-meter social distancing measures are respected. Details on these protocols will be posted in all common areas.

Water fountains are available. Reusable water bottle refill is now possible in many areas around the school.

Get a move on

Gabriel Larose
Science Student
& basketball coach

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PARKING

There is limited daily parking.

Never park at the Pyramid. They will tow your car immediately.

Visit our [website](#) for your best options.

Break barriers

Annie Bélanger
French Teacher
& former student

LOCKERS

Lockers will be distributed to new students.

Locker assignments will be indicated on your schedule.

If there are complications with your locker assignment, see the reception desk.

It is highly recommended that you bring a lock with you and put it on your locker when you attend your first days of school.

Locks will be cut if found on the wrong lockers.



Get a move on

Gabriel Larose
Science Student
& basketball coach

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GYM & FITNESS CENTRE

The gymnasium, yoga room and fitness centre will be open for use for all registered students. Rules for use of these rooms will be posted at their entrances.

For questions pertaining to the use of fitness facilities, contact Jeremie Ouellet via MIO

COURSE CHANGES

The deadline for course changes is 4:00 p.m., Friday, January 21st, 2022.

The college reserves the right to make changes to the timetable without notice. Make sure to check your schedule on a daily basis for changes.

If you are no longer attending St. Lawrence and have received a schedule, please contact Betty Ableson (bettya@slc.qc.ca) immediately to cancel your registration.

You must use the Course Schedule Modification Module, which was activated at the same time schedules were made available. This module will remain open until 4:00 p.m. on Friday, January 21st, 2022.

The SMM module allows you to view other schedule possibilities depending on the number of spots available in a given class. There may be no other schedule for your program when you try viewing possibilities; however, you may use the Course Schedule Modification Module at different times during the day since other students may drop a course at any time.

A \$25.00 fee will be charged for every schedule modification you make.

COURSE CHANGE CRITERIA

You must meet this one of the conditions below to meet an advisor for schedule changes:

You are missing one or more courses.

You have too many courses in your schedule.

You failed a course and no longer have the prerequisite to take a course.

You have no lunch hour in your schedule.

You have a medical reason (medical note required).

SCHOOL NURSE

The school nurse provides various services including, but not limited to:

- Information on health
- Information on sexuality
- Information on sexually transmitted infections
- Contraception and condoms
- Emergency contraception (morning-after-pill)
- Pregnancy tests

All services are free and confidential.

To make an appointment, you may contact the school nurse by sending an email to schoolnurse@slc.qc.ca.

ACADEMIC FEES

FEES FOR ACADEMICS (FEES FOR SPECIAL SERVICES)

Additional Copy of Student Schedule, Tax Receipts, or other receipts and documents from student file	\$10
Analysis of Dossier to convert a DEC sans Mention to a regular DEC	\$20
Analysis of Dossier requiring a manual DEC request	\$100
Attestation (proof) of Attendance	\$10/request
Course Outlines (<i>for prior semesters</i>)	\$10/outline
Equivalence Request	\$25/request
Late Registration Fee	\$50
Mailing of Diploma	\$15
Transcripts – Student Copy	\$10/copy
Transcripts – Official Transcript	\$20/copy
Late Payment Fee	\$25

A man with short dark hair, smiling, wearing a grey and black zip-up jacket. He is standing in front of a soccer goal with a white frame and a net. The background is slightly out of focus.

Light the way

Vincent-Jean Dubé
Student Activities Counsellor
& Former Student

FINANCIAL AID

For information on Government Loans & Bursaries and other contact information, click [here](#).

For all other scholarships or bursaries, more information can be found [here](#).

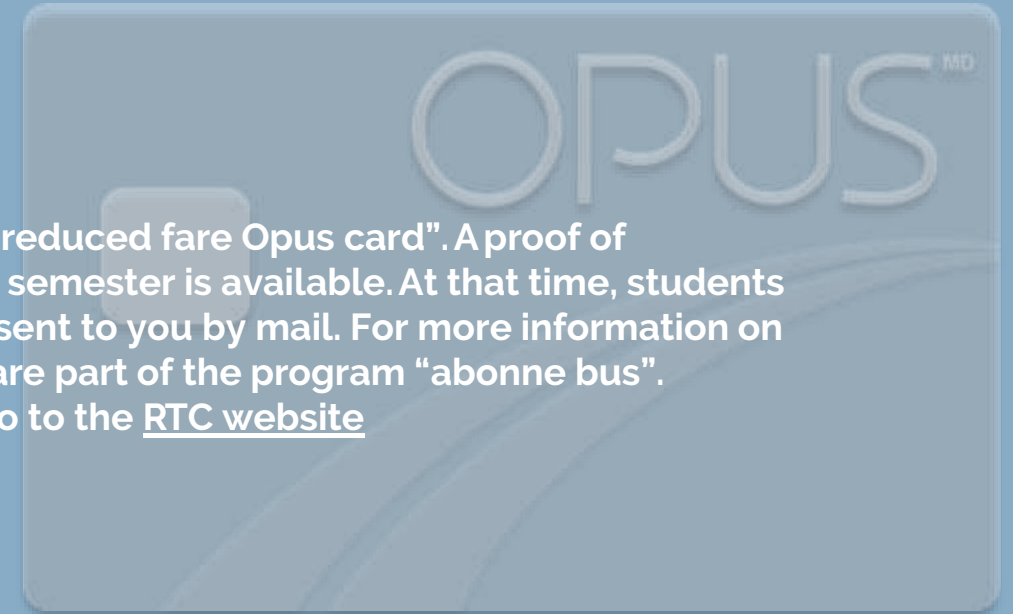
Need immediate help or not sure what type of help you need? Contact our social worker Shirley Jobson. She will assess your needs and provide additional resources. To reach Shirley on Omnivox, write to Psychosocial Services.

STUDENT ID CARDS

Students must obtain their electronic student ID card through Omnivox. This confirms their student status and gives access to various student services such as the library room reservations, and other services. This digital card is renewed every year. To access this digital student card from your mobile phone, you must download the Omnivox mobile app for iOS or Android.

OPUS CARDS

Students may order their OPUS card with photo on Omnivox in the menu “reduced fare Opus card”. A proof of attendance will be available on Omnivox as soon as your schedule for the semester is available. At that time, students will have the opportunity to order their OPUS card (15\$). The card will be sent to you by mail. For more information on the OPUS card please refer to the RTC customer service department. We are part of the program “abonne bus”. Students may purchase their monthly pass online. For more info, please go to the [RTC website](#)



I.T. AND COMPUTER HELP

A Computer Technician can help you if there are problems with computers installed in classrooms or labs. Teachers can help you with the software required for your courses. You are responsible for your own laptop computers or other electronic devices.

You can consult a Computer Technician by dropping in at their office near the reception during regular business hours: 8 a.m. to 4 p.m.

Health & social services

Many services are at your disposal to ensure your success while here at St. Lawrence. Don't hesitate to use them, they are free!

Adapted Services

Provides the necessary accommodations for students who have special needs, in order to foster their integration, and success in their learning experience.

Psychosocial Services

A safe space to talk about difficulties you are experiencing at school.

Career and Guidance Counselling

A guidance counsellor is available to help you explore your educational or career options and support you when you feel stuck.

School Nurse

The school nurse, Kathleen Mulligan, provides various services. All services are free and confidential.

Run the show

Maryna Rusakova
Science Student

LIBRARY

How to reserve a book or access online research:

- Do your book search online in our [catalog](#) and/or reserve a book (place a hold once you have found the book you need). The library will contact you once the book is ready for pick-up:
<https://crc.koha.collecto.ca/>
- You can also simply drop by the library between 8 and 16:00, Monday to Friday, and ask one of our friendly clerks to look the book or document up for you!

Contact info: circulation@crcmail.net or 418-656-6921 ext. 4203 and 4202