



**CEGEP Champlain – St. Lawrence
Regular meeting of the Governing Board
held on November 10, 2020 at 5:00 P.M.
Via videoconference**

MINUTES of the regular meeting of the CEGEP Champlain – St. Lawrence Governing Board held via videoconference at 5:00 p.m. on November 10, 2020.

Members present

E. Berryman	Director of the Constituent College and Director of Studies
L. Birch	Faculty Representative
C. Blackwell	Parent Representative
M. Brassard	Government Appointee, Socio-economic sector
G. Caissy	Government Appointee, Regional labour market
T. Delisle	Student Representative
L-E. Desgagnées	Professional Representative
I. Zhang	Student Representative
A. Kimball	Government Appointee, University sector
J. McCalla	Faculty Representative
J. Ouellet	Support Staff Representative
Y. Santoire	Government Appointee, Socio-economic sector
W. Thomson	Government Appointee, School boards sector
J-L. Trahan	Parent Representative
H. Walling	Government Appointee, Enterprise sector

Quorum attained with 15 of 15 sitting members present.

1. Opening remarks and confirmation of quorum

The meeting was called to order at 5:00 p.m.

Quorum was confirmed.

2. Modification and adoption of agenda

It was moved to adopt the agenda as modified, moving the COVID update after the question period.

AGENDA

1. Opening remarks and confirmation of quorum
2. Adoption of agenda
3. Adoption of the minutes from last meetings and business arising
 - 3.1. Board training - update
 - 3.2. Evaluation process for the Directors of the Constituent Colleges - update
4. Question period from the public (15 minutes)
5. Fall semester / COVID update
 - 5.1. Update from student representatives
6. Update on the Commission of Studies
7. Recommendation on the development process of the 2021-2026 Champlain Regional College Strategic Plan (resolution)
8. Adoption of the process leading to the definition of St. Lawrence's development goals for 2021-2026 and the development process of St. Lawrence's 2021-2026 Student Success Plan (The development goals and the Student Success Plan are to be integrated in the CRC Strategic Plan) (resolution)
9. Recommendation on the Quality Assurance Audit Report (resolution)
10. Adoption of the 2020-2021 capital budget (resolution)
11. ~~Varia~~
12. Adjournment

MOVED BY: L. Birch
SECONDED BY: J.L. Trahan
MOTION CARRIED UNANIMOUSLY

3. Adoption of the minutes from last meetings and business arising

Minutes from the October 14, 2020 meeting were approved with amendments received.

MOVED BY: J. McCalla
SECONDED BY: J. L Trahan
MOTION CARRIED UNANIMOUSLY

3.1. Board training - update

The Board training by IGOPP will be scheduled shortly, one in November and one in December. The Governing Board suggested to schedule an alternate training in the upcoming weeks while we wait for the IGOPP training. A proposition was received by Serge Brassat for this purpose.

Although some members voiced their disagreement with not following the procedure through the procurement process, members all agreed with the need to hold the training quickly.

It was moved to go forward and approve the proposal received by M. Brassat and mandate E. Berryman to schedule a training session before December 15, 2020.

A vote was requested. With 14 of 15 sitting members present:

- 8 members voted in favour
- 3 members abstained, including the Chair
- 3 members voted against

Further to the vote, the motion is carried.

3.2. Evaluation process for the Directors of the Constituent Colleges – update

Nothing new to report. The process is underway and following its course. Further update will be provided at the next meeting.

4. Questions from the public

Comments and concerns with respect to the difficult situation we are living with the current COVID pandemic were voiced by teachers and students attending. Teachers are requesting additional funding and help for our students.

A report was sent to the Chair and the Director today which will be analysed in the upcoming days. A special meeting could be considered further to the analysis.

5. Fall Semester / COVID Update

Many initiatives were put in place to help students and teachers through this difficult period such as starting the semester 6 days later, keeping the fall break, a posting for a new social worker is currently opened, study town halls were organised, etc.

In addition to the efforts already put in place, different focus groups and a townhall with some members of the Governing Board were also suggested. Students would benefit from such activities even if they remain online.

It was moved to organise town hall events with the collaboration of volunteer members of the Governing Board for students and faculty to discuss on the current COVID-19 we are living. The Chair proposed that A. Kimball take the lead with J. Ouellet.

MOVER: A. Kimball
SECONDER: Y. Santoire
MOTION CARRIED UNANIMOUSLY

6. Commission of Studies

The meeting scheduled on October 28th was reconvened on November 5th as the quorum was not met. All the items on the agenda was covered.

7. Recommendation on the development process of the 2021-2026 Champlain Regional College Strategic Plan (resolution)

E. Berryman presented the document and the process that lead to the development process of the 2021-2026 Champlain Regional College Strategic Plan.

The document was well received by the members of the Governing Board

Resolution No.: LAW-2020-006

Adoption of the process leading to the definition of the College's development goals and the development of its Student Success Plan

Whereas, St. Lawrence must define its development goals that are to be integrated in the Champlain Regional College 2021-2026 Strategic Plan; and

Whereas, St. Lawrence must develop its first Student Success Plan as a Constituent College, Plan that will also be integrated in the 2021-2026 Strategic Plan; and

Whereas, the process leading to the definition of St. Lawrence's development goals and the development of the Student Success Plan are based on a comprehensive consultation of all major stakeholders; and

Whereas, the process leading to the definition of the development goals and the development of the Student Success Plan are aligned with the responsibilities of the Constituent Colleges as prescribed by Bylaw 1; and

Whereas, the St. Lawrence Commission of Studies recommended to the Governing Board the adoption of the process leading to the development goals and the development of the Student Success Plan;

BE IT THEREFORE RESOLVED that that the St. Lawrence Governing Board adopts the process leading to the definition of the College's development goals and the development of its Student Success Plan.

MOVED BY: J. McCalla
SECONDED BY: JL Trahan
MOTION CARRIED UNANIMOUSLY

8. Adoption of the process leading to the definition of St. Lawrence's development goals for 2021-2026 and the development process of St. Lawrence's 2021-2026 Student Success Plan (The development goals and the Student Success Plan are to be integrated in the CRC Strategic Plan) (resolution)

The different parties will be involved in the process such as the anglophone and francophone communities, the education sector as well as business representation.

Resolution No.: LAW-2020-007

Recommendation to adopt the development process of the 2021-2026 Strategic Plan

Whereas, Champlain Regional College is required to develop a strategic plan for 2021-2026; and

Whereas, the development process of the Strategic Plan must be recommended by the Governing Board of each Constituent College; and

Whereas, the development process that has been presented to the St. Lawrence Governing Board respects the new structure of Champlain Regional College and is aligned with Bylaw 1; and

Whereas, the St. Lawrence Commission of Studies gave a favourable opinion on the development process of the Strategic Plan;

BE IT THEREFORE RESOLVED that the Champlain – St. Lawrence Governing Board recommends to the Champlain Regional College Board of Governors the adoption of the development process of the 2021-2026 Strategic Plan.

MOVED BY: W. Thomson
SECONDED BY: J-L Trahan
MOTION CARRIED UNANIMOUSLY

9. Recommendation on the Quality Assurance Audit Report (resolution)

The discussions were positive and members were satisfied with the results.

Resolution No.: LAW-2020-008

Recommendation to adopt the Quality Assurance Report

Whereas, Champlain Regional College must comply to the requirement of the *Commission d'évaluation de l'enseignement collégial* (CEEC) and produce a self-evaluation report on its Quality Assurance System; and

Whereas, Champlain Regional College has committed to send its self-evaluation report to the CEEC by the end of the month of November; and

Whereas, the self-evaluation report was sent out for consultation in the three Constituent Colleges; and

Whereas, the Champlain – St. Lawrence Commission of Studies has sent a favourable opinion on the self-evaluation report to the Governing Board;

BE IT THEREFORE RESOLVED that the Champlain – St. Lawrence Governing Board recommends to the Champlain Regional College Board of Governors the adoption of the Quality Assurance Self-Evaluation Report

MOVED BY: L.E. Desgagnés
SECONDED BY: J. Ouellet
MOTION CARRIED UNANIMOUSLY

10. Adoption of the 2020-2021 capital budget (resolution)

M-P Beaumont presented the 2020-2021 capital budget. She mentioned that projects were either completed or have started. She also confirmed that call for tenders have already been started to reserve the vendors for each project (student services and bathrooms, roof).

Resolution No.: LAW-2020-009

Adoption of 2020-2021 Capital Budget

WHEREAS, Champlain – St. Lawrence has prepared the Annual Capital Budget respecting the regulations and budgetary policies as set forth by the *Ministère de l'Enseignement supérieur*; and

WHEREAS, the total 2020-2021 Capital Budget, including the Ministry allocations for immovable and movable assets, other revenues and the carry-over from the previous year totals \$2 326 306 with planned expenses of \$1 706 360; and

WHEREAS, the total planned spending does not exceed the total budget for the 2020-2021 financial year and the balance will provision for planned long-term projects;

BE IT THEREFORE RESOLVED that the Champlain – St. Lawrence Governing Board adopts the 2020-2021 Capital Budget as tabled.

MOVED BY: J. Ouellet
SECONDED BY: LE Desgagnés
MOTION CARRIED UNANIMOUSLY

11. Varia

No varia items were added to the agenda.

12. Adjournment

The Chair thanked the Governing Board members for their presence.

Motion to adjourn the meeting by J. McCalla and seconded by W. Thomson at 7:30 p.m.

Helen Walling
Chair

Edward Berryman, Ph.D.
Director of the College