



**CEGEP Champlain – St. Lawrence
Regular meeting of the Governing Board
held on October 14, 2020 at 5:00 P.M.
Via videoconference**

MINUTES of the regular meeting of the CEGEP Champlain – St. Lawrence Governing Board held via videoconference at 5:00 p.m. on October 14, 2020.

Members present

E. Berryman	Director of the Constituent College and Director of Studies
L. Birch	Faculty Representative
C. Blackwell	Parent Representative
M. Brassard	Government Appointee, Socio-economic sector
G. Caissy	Government Appointee, Regional labour market
T. Delisle	Student Representative
L-E. Desgagnées	Professional Representative
I. Zhang	Student Representative
A. Kimball	Government Appointee, University sector
J. McCalla	Faculty Representative
J. Ouellet	Support Staff Representative
Y. Santoire	Government Appointee, Socio-economic sector
J-L. Trahan	Parent Representative
H. Walling	Government Appointee, Enterprise sector

Regrets

W. Thomson	Government Appointee, School boards sector
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Quorum attained with 14 of 15 sitting members present.

1. Opening remarks and confirmation of quorum

The meeting was called to order at 5:00 p.m. Regrets were received from W. Thomson, Government Appointee, School boards sector.

Quorum was confirmed.

2. Modification and adoption of agenda

It was moved to adopt the agenda as modified, adding a COVID update item (10).

AGENDA

1. Opening remarks and confirmation of quorum
2. Adoption of agenda
3. Adoption of the minutes from last meetings and business arising
 - 3.1. Board training update (resolution)
4. Question period from the public (15 minutes)
5. Update on the Commission of Studies
6. Adoption of the 2020-2021 revised budget (resolution)
7. Adoption of the 2019-2020 financial results (resolution)
8. Capital budget update
9. Discussion on the draft of the Quality Assurance Audit report
10. COVID update
11. Update on the development process of the strategic plan and the student success plan
12. Evaluation process for the Directors of the Constituent Colleges
13. Varia
 - 13.1. Enrollment numbers
 - 13.2. Hiring update
14. Adjournment

MOVED BY: J. McCalla
SECONDED BY: J.L. Trahan
MOTION CARRIED

3. Adoption of the minutes from last meetings and business arising

Minutes from the September 16, 2020 meeting were approved with corrections received.

MOVED BY: J. McCalla
SECONDED BY: L. Birch
MOTION CARRIED

3.1. Board training update

The Board training by IGOPP has not been scheduled yet. The Governing Board will be scheduling an alternate zoom training in the upcoming weeks while we wait for the IGOPP training.

Resolution No.: LAW-2020-003

Board Training

Whereas Champlain Regional College in 2019 has undergone important organizational changes including new Letters Patent and bylaws that led its decentralization; and

Whereas the new Letters Patent has permitted CRC to move from Chapter 1 to Chapter 2 with provisions that are unique to CRC in that they confer more autonomy to the Constituent Colleges; and

Whereas the new Regional Board adopted new bylaws in 2019, clarifying roles and responsibilities between the regional college and the local constituent colleges as well as between the local constituent college's Governing Board and the Director of the Constituent Colleges and the role of the Director-General; and

Whereas the SLC Governing Board requested training in May 2020, specifically on bylaw 1 and other bylaws that impact their governance; and

Whereas the Regional Board is organizing general training with IGOPP for all board members, in which SLC Governing Board members will participate;

Be it therefore resolved that the SLC Governing Board hires a facilitator that understands our distinct reality, to provide initial training on the letters patent, bylaw 1, 2, 3 and 5 with a specific focus on the roles and responsibilities of the Governing board, Director of Constituent College and the Regional Board and the Director-General.

MOVED BY: J. McCalla
SECONDED BY: L. Birch
MOTION CARRIED

4. Questions from the public

No questions were received from the public.

5. Commission of Studies

A special meeting of the Commission of Studies was held on October 7, 2020 to discuss the QAA report. Comments and questions were shared with Champlain Regional College.

The recommendation to approve the Strategic Development Plan will be the next item of business for the Commission of Studies.

It was suggested to change the schedule (day and time) of the CoS meetings to allow students representatives to attend.

6. Adoption of the 2020-2021 revised budget

Ms. Marie-Pascale Beaumont presented the changes and updates made to the operating budget. The operating 2020-2021 is a balanced budget.

Resolution No.: LAW-2020-005

Adoption of the revised 2020-2021 operating budget

WHEREAS the Ministry has officialised the allocation for 2020-2021; and

WHEREAS the Ministry has increased the allocation for 2020-2021; and

WHEREAS Champlain – St. Lawrence has prepared a balanced budget of the financial year 2020-2021 for a total of \$12,420,707; and

WHEREAS the present budget respects the regulations and the budgetary policy as set forth by the *Ministère de l'Éducation et de l'Enseignement supérieur*;

BE IT THEREFORE RESOLVED that the Governing Board adopts the 2020-2021 Operating Budget as tabled; and

BE IT THEREFORE FURTHER RESOLVED that the Governing Board recommends to the Board of Governors that the Champlain – St. Lawrence Operating Budget be integrated to the Champlain Regional College 2020-2021 Operating Budget.

MOVED BY: Y. Santoire
SECONDED BY: L-E Desgagnés
MOTION CARRIED

Although the motion was carried, the Chair requested a vote. With 14 of 15 sitting members present, only three members voted:

- 1 member abstained
- 2 members voted against

Further to the vote, the motion is carried.

7. Adoption of the 2019-2020 financial results

Ms. Marie-Pascale Beaumont presented the changes and updates. The revenues remained the same however the expenses decreased resulting in a surplus.

Resolution No.: LAW-2020-004

Adoption of the 2019-2020 financial results

WHEREAS the Colleges Act requires that the audited financial statements, the notes to the financial statements, and the independent auditors' report, be submitted to the *Ministère de l'Enseignement supérieur* by December 1, 2020; and

Whereas the Governing Board of CEGEP Champlain – St. Lawrence must adopt its annual financial results; and

Whereas the internal year closure process is completed; and

WHEREAS the Champlain Regional College financial statements are in the process of being audited by the firm Raymond Chabot Grant Thornton in accordance with the accounting standards for public sector entities; and

WHEREAS CEGEP Champlain - St. Lawrence annual financial results will be integrated to the annual financial statements of Champlain Regional College;

BE IT THEREFORE RESOLVED that the Governing Board adopts the 2019-2020 financial statements as tabled; and

BE IT THEREFORE FURTHER RESOLVED that the Governing Board recommends to the Board of Governors that the CEGEP Champlain – St. Lawrence financial results be integrated to the Champlain Regional College 2019-2020 financial results.

MOVED BY: J.L. Trahan
SECONDED BY: L.E. Desgagnés
MOTION CARRIED

Although the motion was carried, the Chair requested a vote. With 14 of 15 sitting members present, only 7 members voted:

- 7 members voted in favor
- No abstention
- No votes against

Further to the vote, the motion is carried.

8. Capital budget update

There is no new information to present as the amounts have not yet been released by the Government.

9. Discussion on the draft of the Quality Assurance Audit report

This report covers the three Constituent Colleges and reflect the past. The comments and questions received were sent to Champlain Regional College.

The next QAA will reflect the reality of the new colleges.

10. COVID update

Updates on the number of cases, socio activities and sports were provided. It was also mentioned that the Fashion Show was very successful in their fundraising campaign for *Rêve d'enfants* as they collected over \$7,000!

Student representatives were asked to provide their take on the COVID situation. The major issue is the many different platforms available for homework and essays. The students would appreciate if everything could be on Lea.

11. Update on the development process of the strategic plan and the student success plan

These items will be individualised and adapted to each of the three colleges in respect with Bylaw 1.

12. Evaluation process for the Directors of the Constituent Colleges

A company has been hired to determine the process. Additional information should be available by November.

13. Varia

13.1. St. Lawrence has 1050 students as of September 18th (drop date). Only 15 students opted to drop out.

13.2. Quinn Johnson, the new Ped Counsellor started last week. The team is now complete.

14. Adjournment

The Chair thanked the Governing Board members for their presence.

Motion to adjourn the meeting by J. McCalla and seconded by L-E Desgagnés at 7:00 p.m.

Helen Walling
Chair

Edward Berryman, Ph.D.
Director of the College